STANDARD FORM 122
JUNE 1974
GENERAL SERVICES ADMINISTRATION
FPMR (41 CFR) 101-32.306
FPMR (41 CFR) 101-43.315

TRANSFER ORDER
EXCESS PERSONAL PROPERTY

1. ORDER NO. 472486-8250

2. DATE 8250

3. TO: GENERAL SERVICES ADMINISTRATION*
Property Management Division
The Wanamaker Bldg 100 Penn Sq East
Philadelphia, PA 19107-0657

4. ORDERING AGENCY (Full name and address)* John Smith
US Department of Government (215) 222-1111
100 Main Street Fax (215) 222-3333
Anytown, PA 19101

5. HOLDING AGENCY (Name and address)* Jim Jones (215) 333-2222
US Department of Parks Fax (215) 333-1111
1 Independence Sq East
Philadelphia, PA 19106

6. SHIP TO (Consignee and destination)*
To be picked up

7. LOCATION OF PROPERTY
Same as above

8. SHIPPING INSTRUCTIONS
None

9. ORDERING AGENCY APPROVAL

A. SIGNATURE John Smith

B. DATE 09/09/98

C. TITLE Property Officer

10. APPROPRIATION SYMBOL AND TITLE

11. ALLOTMENT

12. GOVERNMENT B/L NO.

13. PROPERTY ORDERED

GSA AND HOLDING AGENCY NOS. (a)	ITEM NO. (b)	DESCRIPTION (Include noun name, FSC Group and Class, Condition Code and, if available, National Stock Number) (c)	UNIT (d)	QUANTITY (e)	ACQUISITION COST UNIT (f)	ACQUISITION COST TOTAL (g)
121212-8236/	0001	Typewriter, Mfg IBM, Mdl Selectric, S/N 12123312312	EA	1	500.00	500.00
		"SAMPLE"				

14. GSA APPROVAL

A. SIGNATURE

B. TITLE

C. DATE

FOR GSA USE ONLY	AGENCY AND LOCATION				FSC	CONDITION	SOURCE CODE
	AGENCY	STATE					

*Include ZIP Code

122-110